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**ALABAMA STATE BAR  
EXECUTIVE COUNCIL MEETING**

**MINUTES**

**Alabama State Bar  
415 Dexter Avenue  
Montgomery, Alabama 36104**

**Thursday, November 3, 2022, at 4:00 p.m.**

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**1. CALL TO ORDER**

ASB President Gibson Vance convened this meeting of the Alabama State Bar Executive Council at 1:30 p.m. in the conference room of the Alabama State Bar building, Montgomery, Alabama.

**2. ROLL CALL**

The Secretary took the roll of the Executive Council and the following were present:

Gibson Vance, Elizabeth Smithart, Brannon Buck, Mark Boardman, Mark Debro, Carmen Howell, Felicia Long, Angela Kennedy, Brett Holsombeck, Roman Shaul and Terri Lovell.

The following members were absent:

None.

**QUORUM PRESENT**

**3. AGENDA AND MINUTES OF OCTOBER 19, 2022, APPROVED BY UNANIMOUS VOTE**

**4. PRESIDENT'S REPORT**

President Gibson Vance reported on the September and October Drive for Five that included visits to Jasper, Fayette, Butler, Demopolis, and Tuscaloosa. He announced that we have now covered over half of the circuits in the state. He reported on the ongoing review of our statutory authority and advised the council that a request for an

AG opinion may be forthcoming regarding voluntary versus mandatory payments to the Alabama State Bar. President Vance advised the council that the Annual Performance Appraisal Policy for the Executive Director and the General Counsel would be on the BBC Agenda for November 4, 2022. He advised the council that he would address the September edition of *The Alabama Lawyer* at the BBC Meeting with the board. He further stated that discussions with Greg Ward and an ad hoc committee of the Editorial Board are on-going, and our goal is to develop agreed upon policies for *The Alabama Lawyer* that are consistent with policies established by other unified bars. President Vance concluded by thanking the Executive Council and asking Carmen Howell to give an Executive Council assignment report on Member and Insurance Benefits and for Angela Kennedy to give an assignment report for the Alabama Lawyers Assistance Program.

**5. GENERAL COUNSEL'S REPORT**

General Counsel Roman Shaul informed the Executive Council that the proposed amendments to the *Rules of Professional Responsibility* had been filed with the Alabama Supreme Court. He indicated that although the changes had been approved at the previous board meeting, the appointment to the panels is on the November 4, 2022, agenda as a discussion item so nominations can be accepted when and if the Alabama Supreme Court accepts the proposed rule change.

**6. EXECUTIVE DIRECTOR/SECRETARY'S REPORT**

Executive Director Terri Lovell informed the Executive Council that a number of policy revisions are ready for approval. She stated that the Personnel Committee and the Finance Committee had both been reviewing and assisting with policies related to personnel and financial compliance. The revised Employee Handbook and the Annual Performance Evaluation Policy have been sent to the board members and will be a discussion item for the November 4, 2022, meetings. The Employee Handbook will be a recommendation of the Personnel Committee and the Annual Performance Appraisal Policy will be a recommendation of the Executive Council. She informed the Executive Council that all policies related to compliance and finance will need to be approved by the Board.

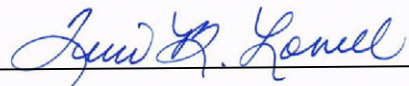
**7. NO FURTHER BUSINESS COMING BEFORE THE EXECUTIVE COUNCIL, PRESIDENT VANCE ANNOUNCED THE MEETING ADJOURNED AT 2:43 P.M.**

DONE this the 14<sup>th</sup> day of November, 2022.



Gibson Vance  
Alabama State Bar  
President, 2022-2023

ATTEST:



A handwritten signature in blue ink, reading "Terri B. Lovell", is written over a solid black horizontal line. The signature is contained within a light pink rectangular background.

Terri B. Lovell, Secretary  
Alabama State Bar