

ALABAMA APPLICATION FOR ACCREDITATION OF CONTINUING LEGAL EDUCATION

Mail to: Alabama State Bar, Attn: MCLE, P.O. Box 671, Montgomery, AL 36101
(Physical: 415 Dexter Ave – 36104)

Sponsoring organization:

Name: _____

Mailing Address: _____

Telephone () _____ Email: _____

1. Title of educational activity: _____

2. Date(s) _____

3. Location(s) _____

4. Registration fee: _____

5. Writing surface available? Yes No

6. Select method(s) of presentation below. NOTE: Alabama requires that all presentations (live and on-demand) are monitored and that attorneys only receive credit for the portion of instruction for which they were present.

LIVE on-site w/ faculty present

Videotape presentation with qualified instructor present

LIVE teleconference/live web

Live satellite (real time) monitored

On-Demand (recorded online w/tracking of participant and Q&A available for faculty)

On-Demand (recorded online with NO tracking or NO Q&A)(not approvable in AL)

CD, DVD, Book, Pod-cast, or self-study (not approvable in Alabama)

7. Type of Law (s): 1. _____ 2. _____ (optional)

8. Advertised to: Lawyers; Clients; Others (specify): _____

9. List any admission restrictions: _____

10. **REQUIRED IF THE PROGRAM IS SPONSORED BY A LAW FIRM:**

Do you verify that over 50% of the total instruction time is presented from speakers outside the firm? _____ yes (Required)

11. Method of evaluation: participant critique independent evaluator none other _____

12. Do you verify there will be handout material (paper, CD, flash drive, download) on each topic? _____ yes _____ no; **estimated pages** _____

13. **REQUIRED ATTACHMENTS** to this Application:

a. time schedule (detailed timed agenda for 90 minutes or more otherwise course outline or description)

b. faculty names(s) and credentials (unless on agenda or brochure)

c. hand-out materials (if required)

d. program review processing fee (\$50.00 if by sponsor or \$25.00 if by attending attorney)

General (non-ethics minutes): _____

14. Total minutes of instruction, excluding introductions, welcomes, breaks and meals:
(Alabama CLE credit hours are based on a 60-minute hour)

Ethics (minutes): _____

Total Minutes Including Ethics: _____

15. Approved by other states: Granted by: _____ Denied by: _____

16. Submitted by: Employee of Sponsor/Provider _____ (Check here)

Attending Attorney _____ (Check here)

SPONSOR OBLIGATIONS: Sponsor acknowledges and agrees to comply with all rules & regulations. **Approval notices will be sent by email.**

Sponsor Representative: _____

Attorney Name: _____

Title: _____

State Bar Number: ASB _____

E-Mail Address: _____

E-Mail Address: _____

Signature: _____

Telephone: (____) _____

Date: ____/____/____

Date: ____/____/____

| |
|--|
| Course ID _____ |
| Subject _____ |
| <input type="checkbox"/> APPROVED |
| _____ Total CLE credits |
| _____ Ethics credits |
| <input type="checkbox"/> DENIED |
| Per Regulation _____ |
| Date: ____/____/____ |
| CLE Staff: _____ |
| **CLE Staff use only** |