MINUTES
ALABAMA STATE BAR FOUNDATION
BOARD OF TRUSTEES MEETING

State Bar Building
Montgomery, Alabama

Friday, September 16, 2016

1. CALL TO ORDER

Foundation President Cole Portis convened this meeting of the Alabama State Bar Foundation Board of Trustees in the board room of the Alabama State Bar building in Montgomery, Alabama.

2. ROLL CALL

The Secretary-Treasurer called the roll of the Board of Trustees and the following trustees were present:

- Halron W. Turner
- J. Levi Nichols
- Courtney R. Potthoff
- Jana Russell Garner
- Larry W. Morris
- Terri O. Tompkins
- William H. Broome
- Emily L. Baggett
- Dana Grimes
- Leslie R. Barineau
- John A. Smyth, III
- Robert G. Methvin, Jr.
- LaBella S. Alvis
- Michael D. Ermert
- Allison O. Skinner
- Brannon J. Buck
- Erik Stephen Hening
- Kenneth Moore
- Ralph E. Holt
- C. Zack Moore
- Frederick G. Helmsing, Jr.
- William R. Lancaster
- James Rebarchak
- Charles C. Tatum, Jr.
- Jeffery C. Duffey
- J. David Martin
- C. Gibson Vance
- George R. Parker
- Les Pittman
- Donald R. Rhea
- Tom T. Perry, Jr.
- William Randall May
- Anne Malatia Glass
- Manish H. Patel
- Tazewell T. Shepard, III
- John A. Brinkley, Jr.
- Rebekah K. McKinney
- M. Clay Martin
- Audrey O. Strawbridge
- J. Daryl Burt
- Clint L. Maze
- J. Lynn Perry
- Sam Irby
- Steven D. Adcock
- H. Thomas Heflin, Jr.
- Roy W. Williams, Jr.
- Sharon Hindman Hester
- Andrew D. Stanley
- Matthew C. Mitchell
- Donald Ben Mansell
- Gregory M. Varner
- Diandra S. Debrosse
- R. Cooper Shattuck
- Rebecca G. DePalma
- Karen L. Laneaux
- Kira Fonteneau
- Jeanne Dowdle Rasco
- Monet M. Gaines

The following trustees were absent:

- Hays Webb
- Barry A. Ragsdale
- Thad Yancey, Jr.
- Brian E. Comer
- J. Flynn Mozingo
- Mark S. Boardman
- Robert L. Bowers
- R. Cliff Mendheim
- Eric Coale
- F. Patrick Loftin
- Lee F. Knowles
- W. Thomas Chapman
- Christy Williams Graham
- Scott L. McPherson
- Meredith S. Peters
- Ashley Swink Fincher
3. **APPROVAL OF THE MINUTES OF JUNE 22, 2016 ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING**

President Portis stated that the minutes of the Board of Trustees meeting for June 22, 2016 had been transcribed and submitted to the board in advance of the meeting. He asked if there were any corrections, additions or deletions. There were none.

TRUSTEE MAZE MOVED TO APPROVE THE JUNE 22, 2016 MINUTES OF THE ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING. THE MOTION WAS SECONDED AND THE MINUTES WERE APPROVED BY UNANIMOUS VOICE VOTE.

4. **FINANCIAL REPORT**

The secretary-treasurer reviewed the 3rd quarter report for the foundation. Following his report, he asked if there any questions and there were none.

5. **APPROVAL FOR TELEPHONE SYSTEM UPGRADE**

The secretary-treasurer stated that a detailed memo had been furnished to the board in advance of the meeting regarding the IT staff’s recommendation for a new IP based PBX system. The secretary-treasurer reported that requests for proposals had been solicited and that two were received, one from Digital of Birmingham offering an Avaya Office System and the second from Converge Networks of Montgomery for a Shoretel Connect System. The secretary-treasurer stated that the Shoretel Connect System, the less expensive system ($55k v. $76k), was the system recommended to meet the PBX needs of the state bar. He asked that an additional $5,000 be included in the approved amount to cover any unforeseen wiring issues.

TRUSTEE IRBY MOVED TO APPROVE THE PURCHASE OF THE SHORETEL CONNECT SYSTEM AND TO AUTHORIZE THE EXPENDITURE UP TO $60,000 FOR ITS INSTALLATION. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

6. **UNINTERRUPTIBLE POWER SUPPLY (UPS)**

The secretary-treasurer informed the board that it was necessary to purchase an uninterruptible power supply (UPS) to replace the current UPS for the Alabama State Bar computer servers. He reported that one leg of the current system had failed several weeks earlier necessitating the early replacement of the UPS. He explained that replacement of the UPS had been slated for 2017 but with the recent failure of one leg of the system, the timetable needed to be expedited. The secretary-treasurer said that the replacement cost was $12,000.

TRUSTEE HEFLIN MOVED TO AUTHORIZE THE EXPENDITURE OF UP TO $12,000 TO PURCHASE A NEW UNINTERRUPTIBLE POWER SUPPLY. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.
7. **ADJOURNMENT**

President Portis asked if there was any further business to come before the Board of Trustees. There being none, a motion was made and seconded to adjourn. The motion was approved.

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J. Cole Portis, President  
Alabama State Bar Foundation

ATTEST:

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Keith B. Norman, Secretary-Treasurer  
Alabama State Bar Foundation