

## MINUTES

### ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING

State Bar Building  
Montgomery, Alabama

Friday, January 8, 2016

#### 1. CALL TO ORDER

Foundation President Lee Copeland convened this meeting of the Alabama State Bar Foundation Board of Trustees in the board room of the Alabama State Bar building in Montgomery, Alabama.

#### 2. ROLL CALL

The Secretary-Treasurer called the roll of the Board of Trustees and the following trustees were present:

Halron W. Turner	J. Levi Nichols	Christy Crow
Jana Russell Garner	Terri O. Tompkins	Hays Webb
William H. Broome	Emily L. Baggett	Dana Grimes
Leslie R. Barineau	John A. Smyth, III	Barry A. Ragsdale
Michael D. Ermert	Allison O. Skinner	Brannon J. Buck
Eric Stephen Heninger	Kenneth Moore	Ralph E. Holt
Thad Yancey	C. Zackery Moore	Clay A. Lanham
Juan Ortega	James Rebarchak	James R. Beaird
George R. Parker	Les Pittman	J. Flynn Mazingo
C. Gibson Vance	James David Martin	Donald R. Rhea
Tom Perry, Jr.	Mark S. Boardman	R. Cliff Mendheim
Manish H. Patel	John A. Brinkley, Jr.	Rebekah K. McKinney
M. Clay Martin	Audrey Strawbridge	Daryl Burt
Clint L. Maze	Allan Chason	Sam Irby
Erskine R. Funderburg, Jr.	H. Thomas Heflin, Jr.	Lee F. Knowles
Matthew C. Mitchell	Donald Ben Mansell	Scott L. McPherson
Diandra S. Debrosse	Cooper Shattuck	Meredith S. Peters
Rebecca G. DePalma	Alicia F. Bennett	Kira Fonteneau

The following trustees were absent:

Charles G. Reynolds, Jr.	Robert G. Methvin, Jr.	Augusta S. Dowd
Frederick G. Helmsing, Jr.	William Randall May	Anne Malatia Glass
Robert L. Bowers	Eric Coale	Tazewell T. Shepard
F. Patrick Loftin	Steven D. Adcock	Jason P. Knight
Sharon Hindman Hester	W. Thomas Chapman, II	Christy Williams Graham
Roger W. Pierce	Gregory M. Varner	Jeanne Dowdle Rasco
Monet M. Gaines	Ashley Swink Fincher	

3. **APPROVAL OF THE MINUTES OF OCTOBER 30, 2015 ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING**

President Copeland stated that the minutes of the Board of Trustees meeting for October 30, 2015 had been transcribed and submitted to the board in advance of the meeting. He asked if there were any corrections, additions or deletions. There were none.

TRUSTEE HEFLIN MOVED TO APPROVE THE OCTOBER 30, 2015 MINUTES OF THE ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING. THE MOTION WAS SECONDED AND THE MINUTES WERE APPROVED BY UNANIMOUS VOICE VOTE.

4. **FIRST QUARTER REPORT FY15-16**

The secretary-treasurer reviewed the first quarter report. At the conclusion of his review, he asked if there were any questions. There were none.

5. **MCNUTT CONTRACT RENEWAL**

Mr. Eric Anderson had previously provided the Board of Trustees with a memo describing the renewal of the McNutt contract in the amount of \$15,000 to cover website maintenance. The matter was reviewed and received a favorable report by the Finance & Audit Committee.

TRUSTEE CROW MOVED TO AUTHORIZE THE RENEWAL OF THE CONTRACT WITH MCNUTT AND COMPANY FOR WEBSITE MAINTENANCE IN THE AMOUNT OF \$15,000. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

6. **CALLAHAN AND ASSOCIATES – TELEPHONE CONSULTING CONTRACT**

Mr. Anderson also provided a brief memo concerning the hiring of Callahan and Associates to work with the bar's IT staff and Digital Communications Committee to evaluate the need for an upgrade to the current ASB phone system. The contract amount would be capped at \$5,000. This matter also received a favorable recommendation by the Finance & Audit Committee.

TRUSTEE DEBROSSE MOVED TO APPROVE THE CONTRACT WITH CALLAHAN AND ASSOCIATES FOR TELEPHONE SYSTEM CONSULTING SERVICES IN THE AMOUNT NOT TO EXCEED \$5,000. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

7. **NEW BUILDING SUPERINTENDENT**

The secretary-treasurer reported that Mr. Roderick Palmer, a long-time staff member who currently serves as the graphics arts director, will also serve as building superintendent to manage and supervise the maintenance of the Alabama State Bar building.

**8. ADJOURNMENT**

President Copeland asked if there was any further business to come before the Board of Trustees. There being none, a motion was made and seconded to adjourn. The motion was approved.

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Lee H. Copeland, President  
Alabama State Bar Foundation

ATTEST:

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Keith B. Norman, Secretary-Treasurer  
Alabama State Bar Foundation