

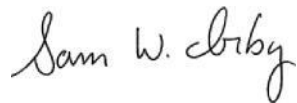
## **PURPOSE AND SCOPE**

This task force is created to assess the current e-filing system (AlaFile) and online case access system (alacourt.com) to identify any issues with the protection of personal identifying information (PII) that may be contained within a casefile, other court documents or court data accessible online by the public. As part of its responsibilities the task force will make recommendations on education or training needed by bar members to ensure that appropriate safeguards are being taken within the current framework of rules and statutes to protect PII. The task force may also make recommendations to AOC or other stakeholders on the needs of lawyers or others using the e-filing system to better safeguard the PII of parties, witnesses, victims or others within the context of the courts' e-filing and online case access systems.

The task force may divide itself into such working groups as may be necessary to effectively carry out its functions. The chairperson shall appoint a chair for any working group. The task force shall elect from its membership a secretary who shall be responsible for a written record of its actions. The secretary, or a designee, shall keep minutes of all meetings of the task force, and of all working groups thereof. The original of the minutes shall be filed with the Alabama State Bar within 14 days after each meetings to be made a part of the task force's file.

The Alabama State Bar, through its designated staff liaison, will assist the task force in carrying out its purpose.

Done as of August 22, 2018

A handwritten signature in cursive script that reads "Sam W. Irby".

Sam W. Irby, President  
Alabama State Bar