MINUTES

ALABAMA STATE BAR FOUNDATION
BOARD OF TRUSTEES MEETING

State Bar Building
Montgomery, Alabama

Friday, October 28, 2016

1. CALL TO ORDER

Foundation President Cole Portis convened this meeting of the Alabama State Bar Foundation Board of Trustees in the board room of the Alabama State Bar building in Montgomery, Alabama.

2. ROLL CALL

The Secretary-Treasurer called the roll of the Board of Trustees and the following trustees were present:

- Halron W. Turner
- J. Levi Nichols
- Jana Russell Garner
- Terri O. Tompkins
- Leslie R. Barineau
- John A. Smyth, III
- Barry A. Ragsdale
- Robert G. Methvin, Jr.
- LaBella S. Alvis
- Michael D. Ermert
- Allison O. Skinner
- Brannon J. Buck
- Kenneth Moore
- Ralph E. Holt
- C. Zack Moore
- William R. Lancaster
- Bryan E. Comer
- James Rebarchak
- George R. Parker
- Les Pittman
- J. Flynn Mozingo
- C. Gibson Vance
- Jeffery C. Duffey
- J. David Martin
- Donald R. Rhea
- Tom Perry, Jr.
- William Randall May
- Mark S. Boardman
- Anne Malatia Glass
- Robert L. Bowers
- R. Cliff Mendheim
- Manish H. Patel
- Tazewell T. Shepard, III
- Rebekah K. McKinney
- M. Clay Martin
- Audrey O. Strawbridge
- J. Daryl Burt
- F. Patrick Loftin
- J. Lynn Perry
- Erskine R. Funderburg, Jr.
- H. Thomas Heflin, Jr.
- Roy W. Williams, Jr.
- Lee F. Knowles
- Andrew D. Stanley
- Matthew C. Mitchell
- Donald B. Mansell
- Scott L. McPherson
- Diandra S. Debrosse
- R. Cooper Shattuck
- Karen L. Laneaux
- Jeanne Dowdle Rasco
- Monet M. Gaines
- Sam Irby

The following trustees were absent:

- Courtney R. Potthoff
- Larry W. Morris
- Hays Webb
- William H. Broome
- Emily L. Baggett
- Dana Grimes
- Erik Stephen Heninger
- Thad Yancey, Jr.
- Frederick G. Helmsing, Jr.
- Charles C. Tatum, Jr.
- Eric Coale
- John A. Brinkley, Jr.
- Clint L. Maze
- Steven D. Adcock
- Sharon Hindman Hester
- W. Thomas Chapman, II
- Gregory M. Varner
- Rebecca G. DePalma
- Ashley Swink Fincher
3. APPROVAL OF THE MINUTES OF SEPTEMBER 16, 2016 ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING

President Portis stated that the minutes of the Board of Trustees meeting for September 16, 2016 had been transcribed and submitted to the board in advance of the meeting. He asked if there were any corrections, additions or deletions. There were none.

TRUSTEE GLASS MOVED TO APPROVE THE SEPTEMBER 16, 2016 MINUTES OF THE ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING. THE MOTION WAS SECONDED AND THE MINUTES WERE APPROVED BY UNANIMOUS VOICE VOTE.

4. FINANCIAL REPORT – 4th QUARTER 2015-2016 AND YEAR-END REPORTS

The secretary-treasurer reviewed the 4th quarter report and the year-end report for the foundation. Following his report, he asked if there any questions and there were none.

5. RENEWAL OF THE WEBSITE MAINTENANCE AND DESIGN AGREEMENT WITH MCNUTT AND COMPANY

The secretary-treasurer reported that the IT department had requested a renewal of the website maintenance and design agreement with McNutt and Company. He noted that the amount was the same as the year before and would provide up to $15,000 for maintaining and updating the Alabama State Bar website.

TRUSTEE BOARDMAN MOVED TO APPROVE THE CONTRACT AS PROVIDED. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

6. SECRETARY-TREASURER UPDATE

The secretary-treasurer next reported on several things including the annual foundation audit that was underway. He also informed the trustees that it would be necessary to purchase a new air conditioning system for the front half of the building (the old building). He stated that the compressor in the old system had failed and was being replaced which would provide additional time for the air conditioning service provider to provide a proposal for a new air conditioning system. The secretary-treasurer explained that it had been anticipated the system would need to be replaced in 2017 but because of the compressor failure the replacement of the entire system was necessitated sooner than planned. He reported that it was anticipated that the estimated cost of the new system is $15,000.

7. ADJOURNMENT

President Portis asked if there was any further business to come before the Board of Trustees. There being none, a motion was made and seconded to adjourn. The motion was approved.
ATTEST:

Keith B. Norman, Secretary-Treasurer
Alabama State Bar Foundation