

MINUTES

ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING

State Bar Building
Montgomery, Alabama

Friday, March 30, 2012

1. CALL TO ORDER

Foundation President Jim Pratt convened this meeting of the Alabama State Bar Foundation Board of Trustees in the Board Room of the Alabama State Bar building in Montgomery, Alabama.

2. ROLL CALL

The Secretary-Treasurer called the roll of the Board of Trustees and the following trustees were present:

Cleve Poole	Christy Crow	J. Garrison Thompson
Terri O. Tompkins	Hays Webb	William H. Broome
Phil D. Mitchell	Rocky Watson	Leslie R. Barineau
S. Greg Burge	Augusta S. Dowd	Joseph A. Fawal
Robert E. Moorner	Derrick A. Mills	William A. (Pete) Short
Albert J. Trousdale II	Henry A. Callaway III	Walter H. Honeycutt
Billy C. Bedsole	Juan Ortega	Harry V. Satterwhite
James R. Beaird	Les Pittman	Jeffery C. Duffey
Lee H. Copeland	F. Michael Haney	K. Scott Stapp
William Randall May	Hamp Baxley	John L. Jernigan, III
John M. Peek	Harold Stephens	L. Thomas Ryan, Jr.
Richard J.R. Raleigh, Jr.	J. Dale Lawrence, Jr.	Kenneth E. White, III
Jerry Wayne Baker, Jr.	Samuel W. Irby	Robert L. Rumsey
Braxton W. Ashe	H. Jerome Thompson	John M. Plunk
Gregory M. Varner	Alex M. Smith	Walter E. McGowan
David K. Howard	Monet M. Gaines	Ashley E. Swink

The following trustees were absent:

Ronnie E. Keahey	Robert Simms Thompson	Jack Neal
Robert G. Methvin	Teresa G. Minor	Richard W. Whittaker
Frank M. Wilson	J. Flynn Mazingo	Cole Portis
Julia C. Kimbrough	David A. McDowell	R. Wyatt Howell
Allan Chason	Elizabeth Parsons	Jason P. Knight
Robert H. Brogden	Rebecca Green Thomason	J. Milton Coxwell, Jr.
Roger W. Pierce	Don Word	Claude E. Hundley, III
Meredith S. Peters	Merceria Ludgood	Alicia F. Bennett
LaBarron Boone		

3. **APPROVAL OF THE MINUTES OF JANUARY 13, 2012 ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING**

President Pratt stated that the minutes of the Board of Trustees meeting for January 13, 2012 had been transcribed and submitted to the board in advance of the meeting. He asked if there were any corrections, additions or deletions. There were none.

TRUSTEE SMITH MOVED TO APPROVE THE JANUARY 13, 2012 MINUTES OF THE ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING. THE MOTION WAS SECONDED AND THE MINUTES WERE APPROVED BY UNANIMOUS VOICE VOTE.

4. **FINANCIAL REPORT, FIRST QUARTER, FY2011-2012**

The Secretary-Treasurer reviewed the foundation first quarter report. After reviewing the report, he asked if there any questions, there were none.

5. **COMPUTER DESKTOP REPLACEMENT AND OTHER EQUIPMENT PROPOSAL**

The Secretary-Treasurer informed the trustees that it was time to replace all desktop computers because the current ones were four years old and some of them were starting to have problems. He said that the monitors would not be replaced but because the operating software was no longer being serviced by Microsoft, the software would have to be replaced. The Secretary-Treasurer also said that an additional blade server was needed as was management appliance software which would allow the IT staff to better manager all of the bar's computer resources. He reported that the cost would be approximately \$64,000 for the hardware and software and referred to the memo that had been prepared by IT administrator Hunter Harris explaining the various aspects of the proposed equipment purchase.

President Pratt stated that the Finance and Audit Committee had reviewed the proposal that morning and recommended the purchase.

COMMISSIONER BEDSOLE MOVED TO AUTHORIZE THE EXPENDITURE OF \$64,000 TO REPLACE THE BAR'S DESKTOP COMPUTERS AND OPERATING SOFTWARE, PURCHASE AN ADDITIONAL BLADE SERVER AND A DELL KACE MANAGEMENT APPLIANCE. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

6. **ACCESS CONTROLS UPGRADE FOR BUILDING SECURITY**

The Secretary-Treasurer next discussed installing a card key access control system to enhance building security. He said that card keys would replace the need to distribute keys to the building and the numerical codes that are now given to key personnel to access the building. Card readers would be placed at the doors in the rear of the building and at the elevator on the ground floor to allow access. He noted that access permissions could be scheduled for user groups (staff, maintenance providers, visitors, etc.) and alarms would also be installed that would sound if the door failed to close securely. The

Secretary-Treasurer referred to the memo prepared by Ann Rittenour and said that the system would cost \$16,070 to install.

President Pratt stated that the Finance and Audit Committee had reviewed the proposal and was in favor of the expenditure.

TRUSTEE SMITH MOVED TO AUTHORIZE THE EXPENDITURE OF \$16,070 FOR AN ACCESS CONTROL UPGRADE FOR BUILDING SECURITY. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

7. 2011 FOUNDATION AUDIT REPORT

The Secretary-Treasurer called the trustees' attention to the audit report prepared by Warren Averitt, Wilson Price Division, CPAs and Consultants. He stated that the report was not dissimilar to previous reports and that no deficiencies were uncovered or pointed to for correction. He encouraged the trustees to read the report, if they had not already done so, and let him know if they had any questions.

8. ADJOURNMENT

President Pratt asked if there was any further business to come before the Board of Trustees. There being none, a motion was made and seconded to adjourn. The motion was approved.

James R. Pratt, III
President
Alabama State Bar Foundation

ATTEST:

Keith B. Norman, Secretary-Treasurer
Alabama State Bar Foundation