

## MINUTES

### ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING

Azalea Salons A-B  
Grand Hotel  
Point Clear, Alabama

Wednesday, July 15, 2015

#### 1. CALL TO ORDER

Foundation President Rich Raleigh convened this meeting of the Alabama State Bar Foundation Board of Trustees in Azalea Salons A-B of the Grand Hotel, Point Clear, Alabama.

#### 2. ROLL CALL

The secretary-treasurer called the roll of the Board of Trustees and the following trustees were present:

Halron W. Turner	Christy Crow	Jana Russell Garner
Charles G. Reynolds, Jr.	Terri O. Tompkins	Hays Webb
William H. Broome	Emily L. Baggett	Dana Grimes
Leslie R. Barineau	John A. Smyth, III	Barry A. Ragsdale
Robert G. Methvin, Jr.	Augusta S. Dowd	Teresa G. Minor
Allison O. Skinner	Brannon J. Buck	Erik Stephen Heninger
Ralph E. Holt	Frederick G. Helmsing, Jr.	Clay A. Lanham
Juan Ortega	James Rebarchak	George R. Parker
J. Flynn Mazingo	Cole Portis	James David Martin
Donald R. Rhea	Tom Perry, Jr.	Mark S. Boardman
Robert L. Bowers	R. Cliff Mendheim	Eric Coale
Tazewell T. Shepard, III	John A. Brinkley, Jr.	Rebekah K. McKinney
M. Clay Martin	Audrey O. Strawbridge	Daryl Burt
Clint L. Maze	Allan Chason	Sam Irby
H. Thomas Helfin, Jr.	Jason P. Knight	Lee F. Knowles
Scott L. McPherson	Diandra S. Debrosse	Cooper Shattuck
Rebecca G. DePalma	Kira Fonteneau	Jeanne Dowdle Rasco
Monet M. Gaines		

The following trustees were absent:\*

J. Levi Nichols	Kenneth Moore	Thad Yancey, Jr.
James R. Beaird	Les Pittman	Jeffery C. Duffey
William Randall May	Anne Malatia Glass	Manish Patel
F. Patrick Loftin	Stephen D. Adcock	Erskine R. Funderburg, Jr.
Sharon Hindman Hester	William T. Chapman, II	Christy Williams Graham
Roger W. Pierce	Matthew C. Mitchell	Donald Ben Mansell
Gregory M. Varner	Meredith S. Peters	Alicia F. Bennett
Ashley Swink Fincher		

\*13<sup>th</sup> Judicial Circuit, Place 1 was vacant due to the appointment of Henry Callaway to the Federal Bankruptcy Bench and his subsequent resignation from the board.

**3. APPROVAL OF THE MINUTES OF MAY 1, 2015 ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING**

President Raleigh stated that the minutes of the Board of Trustees meeting for May 1, 2015 had been transcribed and submitted to the board in advance of the meeting. He asked if there were any corrections, additions or deletions. There were none.

TRUSTEE MARTIN MOVED TO APPROVE THE MAY 1, 2015 MINUTES OF THE ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING. THE MOTION WAS SECONDED AND THE MINUTES WERE APPROVED BY UNANIMOUS VOICE VOTE.

**4. FINANCIAL REPORT, THIRD QUARTER FY2014-15**

The secretary-treasurer reviewed the financial report for the third quarter. Following his remarks, he asked if there were any questions and there were none.

**5. ACCOUNTING SOFTWARE PURCHASE**

The secretary-treasurer outlined a request to approve the purchase of comprehensive accounting software. He stated that the previous private audits of the Alabama State Bar had recommended the need for more sophisticated and encompassing accounting software to handle the needs of the state bar and its affiliated entities. He reported that the financial staff led by new financial director Merinda Hall had made a thorough review of several software packages and had concluded that the Abila MIP Fund Accounting package was the most comprehensive and would be the most effective software for the needs of the Alabama State Bar. He stated that Mrs. Hall had prepared a memo outlining their research and evaluation of the various packages including the cost of the Abila software. The secretary-treasurer requested that the Board of Trustees approve and authorize the expenditure of up to \$27,000 to cover the purchase of the Abila accounting software.

TRUSTEE BROOME MOVED TO AUTHORIZE THE EXPENDITURE UP TO \$27,000 FOR THE PURCHASE OF THE ABILA MIP FUND ACCOUNTING SOFTWARE. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

**6. ELECTION OF OFFICERS FOR THE 2015-2016 FOUNDATION YEAR**

President Raleigh stated it was necessary to elect officers for the new foundation year. He stated that Lee Copeland was nominated for president and Keith Norman as secretary-treasurer. He asked for a motion to approve the candidates.

TRUSTEE CROW MOVED TO CLOSE NOMINATIONS AND TO ELECT LEE COPELAND AS PRESIDENT OF THE ALABAMA STATE BAR FOUNDATION AND KEITH NORMAN AS THE SECRETARY-TREASURER FOR 2015-2016 FOUNDATION YEAR. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

7. **ADJOURNMENT**

President Copeland asked if there was any further business to come before the Board of Trustees. There being none, a motion was made and seconded to adjourn. The motion was approved.

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Richard J.R. Raleigh, Jr., President  
Alabama State Bar Foundation  
2014-2015

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Lee H. Copeland, President  
Alabama State Bar Foundation  
2015-2016

ATTEST:

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Keith B. Norman, Secretary-Treasurer  
Alabama State Bar Foundation