

## MINUTES

### ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING

Montgomery, Alabama

Friday, September 8, 2006

#### 1. CALL TO ORDER

Foundation President Boots Gale convened this meeting of the Alabama State Bar Foundation Board of Trustees in the Board Room of the Alabama State Bar building in Montgomery.

#### 2. ROLL CALL

The Secretary-Treasurer called the roll of the Board of Trustees and the following trustees were present:

Ronnie E. Keahey	Michael E. Jones	Louis C. Rutland
Oliver Kitchens	Cooper Shattuck	Alyce M. Spruell
William H. Broome	Anthony A. Joseph	S. Greg Burge
Jack Neal	Phillip McCallum	Greg Hawley
Maibeth Porter	Joseph A. Fawal	Robert E. Moorner
Jim Pratt	William A. (Pete) Short	Albert J. Trousdale, II
Richard W. Whittaker	Michael D. Knight	Celia J. Collins
Mary Margaret Bailey	Les Hayes, III	James H. Anderson
Thomas J. Methvin	Sim Penton	Lee H. Copeland
F. Michael Haney	K. Scott Stapp	John E. Medaris
Joseph A. Morris	Everette A. Price	Thomas B. Albritton
Harold Stephens	L. Thomas Ryan, Jr.	Richard J.R. Raleigh
Ronald Strawbridge, Jr.	Kenneth E. White, III	John C. Gullahorn
Allan Chason	Tut Wynne	Robert L. Rumsey
Elizabeth Parsons	John M. Kennemer	Roy W. Williams
Robert T. Meadows, III	Jere C. Trent	Walter E. McGowan
Claude E. Hundley, III	Deborah Byrd Walker	Merceria Ludgood
Kelly T. Lee		

The following trustees were absent:

J. Garrison Thompson	Nicholas B. Roth	W. N. (Rocky) Watson
William M. Cunningham	Billy C. Bedsole	Charles R. Stephens, Sr.
Donald R. Jones, Jr.	Robert L. Bowers, Jr.	William H. Atkinson
Robert H. Brogden	Roger Bedford, Jr.	David T. Hyde, Jr.
Timothy Littrell	Gerald R. Paulk	David F. Law
Wayman Sherrer	Alicia Bennett	Kyra Sparks
Pamela H. Bucy	Dawn Wiggins Hare	

3. **APPROVAL OF THE MINUTES OF JULY 12, 2006 ALABAMA STATE BAR FOUNDATION BOARD OF TRUSTEES MEETING**

President Gale stated that the minutes of the Board of Trustees meetings for July 12, 2006 had been transcribed and submitted to the board in advance of the meeting. He asked if there were any corrections or additions. There were none.

TRUSTEE WILLIAMS MOVED THE ADOPTION OF THE MINUTES OF THE JULY 12, 2006 BOARD OF TRUSTEES MEETING OF THE ALABAMA STATE BAR FOUNDATION. THE MOTION WAS SECONDED AND THE MINUTES WERE APPROVED BY UNANIMOUS VOICE VOTE.

4. **FINANCIAL REPORT**

The Secretary-Treasurer reviewed the financial report for the third quarter FY2005-2006. After reviewing the financial report, he asked if there were any questions. There were none.

5. **NEW TELEPHONE SYSTEM**

The Secretary-Treasurer highlighted the previous memo received by the Trustees concerning the need for a new telephone system. He noted that the current bids by BellSouth, Blackbox Network Services and Digital were approximately \$3,000 apart. He also explained that to implement the proposed telephone system, a new server was needed to handle the additional load created by the additional features offered by the new system. Consequently, he recommended to the board that the board authorize the expenditure of up to \$50,000 for the purchase of a new telephone system and the necessary server to complement its installation.

TRUSTEE STEPHENS (HAROLD) MOVED THAT THE SECRETARY-TREASURER BE GIVEN THE AUTHORIZATION AND DISCRETION TO EXPEND UP TO \$50,000 FOR A NEW TELEPHONE SYSTEM AND THE NECESSARY COMPUTER HARDWARE TO FACILITATE ITS INSTALLATION FOR THE BENEFIT OF THE ALABAMA STATE BAR. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

6. **AUTHORIZATION FOR ENGAGING ARCHITECTURAL FIRM FOR BUILDING RENOVATIONS**

The Secretary-Treasurer outlined several necessary renovation projects including the build out of a portion of the third floor for an office suite for the Alabama Law Foundation in order to provide additional space for a new development officer and to free up space now occupied by the Alabama Law Foundation for a new clinical person to assist with the Alabama Lawyers Assistance Program. He also highlighted the need for reconfiguring workspace on the second floor for the Office of General Counsel and the utilization of the old file room on the first floor following the completion of the scanning project. He stated that this would include reconfiguring the space for creating permanent scanning stations for the future scanning needs of the bar as well as dedicated office space for the IT staff. The Secretary-Treasurer also noted that the cracking colored marble in the foyer will need to be addressed. As a result, the Secretary-Treasurer recommended the engagement of the Parsons, Wible, Brumal, Alkire Architects. He

stated this was the firm that had assisted the Foundation with the two previous renovation projects.

TRUSTEE FAWAL MADE A MOTION AUTHORIZING THE ENGAGEMENT OF THE PARSONS, WIBLE, BRUMAL, ALKIRE ARCHITECTURAL FIRM TO DEVELOP PLANS FOR THE RENOVATION PROJECTS FOR THE ALABAMA STATE BAR BUILDING. THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

**7. RENTAL INCREASE FOR COMPUTER EQUIPMENT**

The Secretary-Treasurer informed the Trustees that over the last several years the rental payments by the bar to the foundation for computer equipment had not kept pace with the expenditures by the foundation for the equipment purchases and IT staff to maintain the equipment. He recommended the foundation increase its rental for the computer equipment by \$5,000 a month.

COMMISSIONER BROOME MOVED THAT THE CONTRACT FOR THE RENTAL OF COMPUTER EQUIPMENT BY THE FOUNDATION TO THE ALABAMA STATE BAR BE INCREASED \$5,000 PER MONTH (\$60,000 PER ANNUM). THE MOTION WAS SECONDED AND APPROVED BY VOICE VOTE.

The Secretary-Treasurer stated that although the lease payments for the premises had not been increased since 2001, the current charge (\$14.40 per square foot) was within the mid-range of rent charged for office space leased by the state in downtown Montgomery. He recommended no change of the premises rental rate at this time.

**5. ADJOURNMENT**

President Gale asked if there was any further business to come before the Board of Trustees. There being none, a motion was made and seconded to adjourn. The motion was approved.

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Fournier J. Gale, III, President  
Alabama State Bar Foundation

ATTEST:

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Keith B. Norman, Secretary-Treasurer  
Alabama State Bar Foundation