

PURPOSE AND SCOPE

The Alabama State Bar is having a mid-year meeting in January of 2020 for the first time in many years. This meeting will be held in conjunction with the Judges' Conference on January 22 and 23, 2020.

The goals of this task force shall be as follows:

- (1) To work with the Alabama State Bar staff to plan a cost effective mid-year meeting;
- (2) To coordinate the mid-year meeting with the Education Committee of the Judges' Associations and appropriate staff at the Administrative Office of Courts;
- (3) To determine the number of speakers needed and to identify and schedule speakers for the mid-year meeting in conjunction with appropriate Alabama State Bar staff;
- (4) To develop and implement a marketing and social media plan to promote the mid-year meeting with appropriate Alabama State Bar staff;
- (5) To evaluate the effectiveness of the mid-year meeting as an on-going service project of graduates of the Leadership Forum; and,
- (6) To evaluate the meeting afterwards and provide post-meeting feedback to the leadership and staff of the Alabama State Bar and make recommendations about the viability of continuing to have a mid-year meeting.

The task force may divide itself into such working groups as may be necessary to effectively carry out its functions. The chairperson shall appoint a chair for any working group. The task force shall elect from its membership a secretary who shall be responsible for a written record of its actions. The secretary, or a designee, shall keep minutes of all meetings of the task force, and of all working groups thereof. The original of the minutes shall be filed with the Alabama State Bar within 14 days after each meeting to be made a part of the task force's file.

This task force shall meet regularly and shall provide timely written interim reports to the Alabama State Bar President and the ASB Executive Committee, as the work of the task force develops.

The Alabama State Bar, through its designated staff liaison, will assist the task force in carrying out its purpose.

Done this 14th day of August, 2019

A handwritten signature in cursive script that reads "Christy Crow".

Christy Crow, President
Alabama State Bar