

## PURPOSE AND SCOPE

This task force of lawyers from across the state is created in response to the growing needs of Alabama lawyers arising from the coronavirus (COVID-19). The task force will identify the issues and needs Alabama lawyers are facing as a result of the pandemic, make recommendations to address those issues, and help mobilize volunteer lawyers and other professionals to assist those who need help.

The task force should evaluate the impact of COVID-19 on members of the Alabama State Bar by reaching out to local and specialty bar associations as well as individual members. The task force will serve as a point of contact for members to share concerns and issues arising as a result of the pandemic. Members of the Alabama State Bar will be made aware that the task force has been formed to assist them in finding solutions to problems created by COVID-19. Task force members will help find available groups, services, agencies or individuals to provide services, answer questions or otherwise assist lawyers with finding solutions. The task force will also identify and track common issues or trends as a result of pandemic.

This task force shall also help identify potential speakers and topics of interest for the Alabama State Bar's ongoing webinar series that address issues related to COVID-19. The task force shall take advantage of all resources available to it through the Alabama State Bar, the American Bar Association and other similar groups.

The task force may divide itself into such working groups as may be necessary to effectively carry out its functions. The chairperson shall appoint a chair for any working group. The task force shall elect from its membership a secretary who shall be responsible for a written record of its actions. The secretary, or a designee, shall keep minutes of all meetings of the task force, and of all working groups thereof. The original of the minutes shall be filed with the Alabama State Bar within 14 days after each meeting to be made a part of the task force's file.

The Alabama State Bar, through its designated staff liaison, will assist the task force in carrying out its purpose.

The task force and its working groups shall meet at the call of the chairperson or the working group chair, in person or by conference call as the chairperson and the working group chairs shall determine.

Done this 6<sup>th</sup> day of August, 2020.



Robert G. Methvin, Jr., President  
Alabama State Bar