

## **PURPOSE AND SCOPE**

This committee shall evaluate all existing member benefits and all pending and future member benefit offers, and make a recommendation to the Board of Bar Commissioners whether and upon what terms to approve such offers.

The committee shall refine, from time to time as needed, the standard request for proposal (RFP) form to be forwarded to any person or entity requesting the Alabama State Bar consider a product or service as a member benefit.

This committee shall prepare a member benefits survey and distribute the results to the executive committee with its recommendations. As a part of this report, the committee shall from time to time make known to the executive committee if gaps exist in members' expectations and the bar's actual offerings.

The committee shall also review, from time to time as needed, the existing criteria and processes for vetting member benefit proposals and make such recommendations as appropriate for best practices.

The committee shall meet at the call of the chair. The Alabama State Bar, through its designated staff liaison, will assist the committee in carrying out its purpose. The staff liaison shall attend as many meetings as possible.

The committee shall elect from its membership a secretary who shall be responsible for a written record of all its actions. The secretary, or designee, shall keep minutes of all meetings and conference calls of the committee and a copy of the original of the minutes shall be filed with the Alabama State Bar within 14 days of each meeting or conference call.

Done this 26<sup>th</sup> day of August, 2021.

A handwritten signature in cursive script, appearing to read "Tazewell T. Shepard, III".

Tazewell T. Shepard, III