

## PURPOSE AND SCOPE

The Past Presidents Advisory Task Force shall act as an advisory board to 1) share State Bar institutional knowledge and practices and 2) apprise the current president of outside events and discussions that may affect the Bar. The Task Force shall meet at least twice a year with the State Bar president and such other bar leaders as the president may invite.

The current State Bar president shall serve as chair. In the event that the president is unable call a meeting or to attend a called meeting, the president may ask the current Vice President to act in his place.

The president shall appoint a past State Bar president from each of the three federal districts in Alabama as a member. The president shall also appoint a fourth past president as an “at large” member. All such members shall have served as State Bar president more three five years prior to their appointment to this task force.

It is anticipated that the Task Force shall apply to the State Bar’s Board of Bar Commissioners requesting that the Task Force be designated as a standing Committee of the State Bar.

The task force may divide itself into such working groups as may be necessary to effectively carry out its functions. The chairperson shall appoint a chair for any working group. The task force shall elect from its membership a secretary who shall be responsible for a written record of its actions. The secretary, or a designee, shall keep minutes of all meetings of the task force, and of all working groups thereof. The original of the minutes shall be filed with the Alabama State Bar within 14 days after each meeting to be made a part of the task force’s file.

The Alabama State Bar, through its designated staff liaison, will assist the task force in carrying out its purpose.

The task force and its working groups shall meet at the call of the chairperson, in person or by conference call or Zoom session as the chairperson shall determine.

Done this 29<sup>th</sup> day of July,

A handwritten signature in black ink, appearing to read "Tazewell T. Shepard, III". The signature is stylized with a large, flowing "T" and "S".

Tazewell T. Shepard, III