

PURPOSE AND SCOPE

This committee has considerable knowledge and experience in administering the client security fund and understands its complementary role in the disciplinary process.

The committee will have the following duties and responsibilities:

- (1) To receive, evaluate, and determine and pay claims;
- (2) To study the Alabama State Bar Client Security Fund Rules and make recommendations to the Supreme Court concerning possible amendments and revisions of said rules;
- (3) To promulgate rules of procedure not inconsistent with the Alabama State Bar Client Security Fund Rules;
- (4) To provide a full report at least annually to the Alabama State Bar and make other reports and publicize its activities as the committee may deem advisable;
- (5) To provide quarterly reports to the Board of Bar Commissioners and the Executive Committee of their activities regarding claims analyzed and paid;
- (6) To employ and compensate consultants, agents, legal counsel and other persons as necessary;
- (7) To prosecute claims for restitution to which the fund is entitled; and
- (8) To take whatever action is necessary to carry out the provisions of the Alabama State Bar Client Security Fund Rules.

The committee should in writing also suggest ways to train members of the Alabama State Bar to prepare members to serve as trustees in those situations where an attorney has been disbarred or suspended.

The committee should elect from its membership a secretary who will be responsible for a written record of its actions. The secretary, or a designee, should keep minutes of all meetings of the committee, or any subcommittee. The original of the minutes will be filed with the Alabama State Bar within 14 days after the meeting, to be made a part of the committee's permanent file.

The committee will divide itself into such subcommittees as may be necessary to effectively carry out its functions. The chairperson should appoint subchairs for each subcommittee.

The committee and subcommittees should meet at the call of the chairperson or sub-chair, provided, however, that the committee as a whole should meet no less than two times during the year.

The Alabama State Bar, through its designated staff liaison, will assist the committee in carrying out its purpose. To this end, the chairperson is requested to consult the staff liaison when scheduling meetings. On three weeks' notice, the committee may conduct its meeting at bar headquarters. The liaison will assist in duplicating materials for them and facilitate the committee's work by offering use of the bar's resources whenever it is appropriate. The liaison will also attend as many meetings as possible.

Done this 22nd day of June, 2022.



Tazewell T. Shepard, III