

FINANCE AND AUDIT COMMITTEE
PURPOSE AND SCOPE

This committee is appointed as a standing personnel committee for both the Alabama State Bar and the Alabama State Bar Foundation.

The purpose of this committee is to provide oversight for the Board of Bar Commissioners concerning all financial matters for both the Bar and the Foundation. The scope of the committee's oversight work shall include all capital expenditures, as well as equipment and supply purchases necessary for the functioning of all departments of the Bar and the Foundation; the determination as to whether any particular financial commitments or expenditures should be brought to the committee shall be made by the President of the Bar upon advice and recommendation of the Executive Director, General Counsel, or the Assistant Executive Director.

The term of service on this committee shall be in accordance with the Alabama State Bar Bylaws, and the appointments made by the Bar president in compliance therewith.

The committee Chair shall designate a person who shall be responsible for a written record of its actions. The secretary, or designee, shall keep minutes of all meetings of the committee, or of a subcommittee. The original of the minutes shall be filed with the Alabama State Bar within 14 days after the meetings to be made a part of the committee's permanent file, or in the file of a bar or foundation employee, as appropriate. The committee may divide itself into such subcommittees as may be necessary to effectively carry out its functions. The chairperson shall appoint a sub-chair for any subcommittee.

The Alabama State Bar, through its designated staff liaisons, will assist the committee in carrying out its purpose.

Done this 2nd day of August, 2023.

A handwritten signature in black ink, appearing to read "Brannon J. Buck". The signature is written in a cursive, flowing style.

Brannon J. Buck, President
Alabama State Bar