

**TWENTY-THIRD JUDICIAL CIRCUIT
MADISON COUNTY, ALABAMA
100 North Side Square
Huntsville, AL 35801**

**APPLICATION FOR
DIRECTOR OF THE MADISON COUNTY PUBLIC DEFENDER'S OFFICE
FOR THE 23RD JUDICIAL CIRCUIT**

(In response to any question, you may use continuation pages if necessary.)

General

- 1. Full name:**
- 2. All other names by which you have been known:**
- 3. Office address:**
- 4. Residential address:**
- 5. Place of birth:**
Date of birth:
- 6. Length of residence in state:**
- 7. Are you a citizen of the United States?**
- 8. Spouse's name:**
- 9. Military service:**

Education

- 10. Colleges and universities attended, dates, degrees, and class standing (if known):**
- 11. Continuing legal education courses completed within last 10 years:**

Honors

- 12. Were you a member of the law review board?**
- 13. If you have published any legal books or articles, please list them giving citation and dates.**
- 14. List any honors, prizes, or awards you have received.**

Professional Admissions

- 15. List all courts (including state bar admissions) and administrative bodies having special admission requirements in which you are presently admitted to practice, giving the dates of admission in each case.**

Law Practice

- 16. State the name, dates, and addresses of all law firms with which you have been associated in practice and of all governmental agencies or private business organizations in which you have been employed, periods you have practiced as a sole practitioner, and other prior practice.**
- 17. Describe the general nature of your current practice including any legal specialties that you possess and the character of your typical clients. Additionally, if your practice is substantially different now than previously, please give details of prior practice.**
- 18. Do you regularly appear in court?**

List the area of law and percentage of your appearances in the past 5 years:

- 19. During the past five years, what percentage of your practice has been trial practice?**

How frequently have you appeared in court?

How frequently have you appeared at administrative hearings?

What percentage of your practice involves litigation?

State the number of cases you have tried to conclusion in courts of record during each of the past five years, including whether you were sole, associate, or chief counsel. Give citations of any reported cases.

Business Involvement

- 20. If you are now an officer, director, or otherwise engaged in the management of any business or enterprise, state the name of such enterprise, the nature of the business, the nature of your duties, and whether you intend to resign such position immediately upon your appointment to judicial office.**

Since being admitted to the Bar, have you ever engaged in any occupation, business, or profession other than the practice of law? If so, please give the details, including dates.

State whether during the past five years you have received any fees or compensation of any kind, other than for legal services rendered, from any business enterprise, institution, organization, or association of any kind. If so, identify the source of such compensation, the nature of the business enterprise, institution, organization, or association involved and the dates such compensation was paid.

- 21. Have you ever been arrested, charged, or convicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? If so, please give details. Do not include traffic violations for which a fine of \$50 or less was imposed unless it also included a jail sentence.**

Have you, to your knowledge, ever been under federal, state, or local investigation for possible violation of a criminal statute? If so, give particulars.

- 22. Have you ever been sued by a client? If so, give particulars.**

Have you or your professional liability insurance carrier ever settled a claim against you for professional malpractice? If so, please give particulars, including the amounts involved.

- 23. Have you ever been charged in any civil or criminal proceeding with conduct alleged to involve moral turpitude, dishonesty, or unethical conduct? If so, please give particulars, including the full style of the cause.**

- 24. Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct by any court administrative agency, bar association, or other professional group? If so, please give the particulars.**

- 25. Have you filed appropriate tax returns as required by federal, state, local, and other government authorities?**

- 26. Has a tax lien or other collection procedure ever been instituted against you by federal, state, or local authorities? If so, give particulars.**

Professional and Other Activities

27. (a) List all bar associations and legal professional societies of which you are a member and give the titles and dates of any office you have held in such groups and committees to which you belonged.
- (b) List all organizations and clubs, other than bar associations and professional societies identified in response to 27(a), of which you have been a member during the past ten years, including the titles and dates of any offices you have held in each such organization.

Supplemental Information

28. State any achievement or actions you have accomplished that demonstrated your commitment to equal justice under the law.
29. State any additional education or other experiences you believe would assist you in holding the position of Director of the Madison County Public Defender’s Office.
30. State any other pertinent information reflecting positively or adversely on you that you believe should be disclosed to the Indigent Defense Advisory Board in connection with your possible appointment as Director of the Madison County Public Defender’s Office.
31. List five individuals as references who are familiar with your abilities and personal character.

I declare under penalty of perjury that the foregoing responses are true and correct.

Executed on:

Date

Signature of Applicant

Please return an unbound original completed application (no copies necessary) to:

Kim McKoy, Court Administrator
23rd Judicial Circuit, Madison County
100 North Side Square
Huntsville, AL 35801