

ALABAMA STATE BAR

Office of the President

PURPOSE AND SCOPE ORDER

Establishing the Office of General Counsel Task Force

Purpose

The Task Force on the Office of General Counsel is established to conduct a comprehensive review of the operations and procedures of the Office of General Counsel. The Task Force will review and evaluate current composition, operations and practices, identify opportunities for improved efficiency, consider stakeholder concerns and the evolving regulatory environment, and recommend best practices that support administration of the Bar's regulatory responsibilities.

Scope of Work

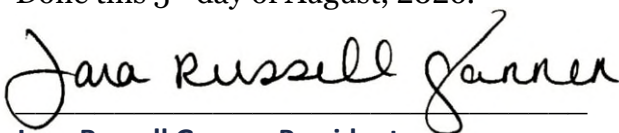
- Review existing procedures, workflows, and operational practices within the Office of General Counsel;
- Evaluate available performance metrics, caseload management practices, and administrative efficiencies;
- Receive and consider feedback from Bar members, staff, disciplinary volunteers, and other stakeholders regarding strengths, concerns, and opportunities for improvement;
- Examine comparable practices and models used by other state bars and professional regulatory agencies;
- Identify recommendations that may improve consistency, communication, responsiveness, efficiency, and public confidence; and
- Provide findings and recommendations to Bar leadership for consideration.

Operating Procedures

An initial organizational meeting should be conducted within 30 days of appointment to review this Order, confirm subcommittees as needed, and set a working timeline. A written report should be filed with the President by June 30, 2027, containing the task force's findings and specific, actionable recommendations for each area within its scope. The Office of General Counsel Task Force shall serve in an advisory capacity only and shall not interfere with pending disciplinary matters, confidential investigations, or the independent professional judgment and responsibilities of the Office of General Counsel.

All recommendations of the task force are advisory. Final decisions on implementation rest with the President, the Board of Bar Commission, or such other body as has proper authority over the Office of General Counsel.

Done this 5th day of August, 2026.



Jana Russell Garner, President

Alabama State Bar